

**London Borough of Harrow**

**CABINET FORWARD PLAN ( 1 June 2011 - 30 September 2011 )**

**MONTH:- June**

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

**A Key Decision is a decision by the Executive which is likely to:**

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>JUNE</b>						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Community Safety Plan	Recommend to Council to adopt the Plan	Cabinet Council	22 June 2011 7 July 2011	Councillor Phillip O'Dell  Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	Public consultation on the draft plan to confirm priorities and approach proposed via web based survey supported by focus groups. Survey will be accessed via the consultation portal on the Council's website. Dates of consultation to be confirmed nearer the publication date	Strategic Crime Assessment
Revenue and Capital Outturn Report 2010/11	To approve the outturn	Cabinet	22 June 2011	Councillor Bill Stephenson  Jennifer Hydari, Divisional Director, Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Discretionary Rate Relief	Review and approval of policy and process	Cabinet	22 June 2011	Councillor Bill Stephenson  Jennifer Hydari, Divisional Director, Finance fern.silvero@harrow.gov.uk Tel: 020 8736 6818	None	None
Tendering the Provision of Care and Education Services delivered in Gange Children Centre	Approval to proceed with new service delivery model for Early Education and Care at Gange Children Centre	Cabinet	22 June 2011	Councillor Mitzi Green  Catherine Doran, Corporate Director, Children's Services wendy.beeton@harrow.gov.uk Tel: 020 8416 8830	Stakeholder engagement and consultation has been carried out.	None
Provision of Cafe at Harrow Arts Centre	To agree a lease of part of Council-owned premises to a commercial catering partner	Cabinet	22 June 2011	Councillor David Perry  Marianne Locke, Divisional Director, Community & Culture ian.mcnicol@harrow.gov.uk	None	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				Tel: 020 8424 1048		
<b>JULY</b>						
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	21 July 2011	Councillor Bill Stephenson  Councillor Graham Henson  Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to <a href="mailto:Mobile&amp;Flexible@harrow.gov.uk">Mobile&amp;Flexible@harrow.gov.uk</a> or <a href="mailto:betterdeal@harrow.gov.uk">betterdeal@harrow.gov.uk</a>	Mobile & Flexible Working Full Business Case

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Contract for the Supply of Temporary Workers	Agreement to enter in to a contract with the temporary worker supplier selected through the joint procurement exercise with Hammersmith & Fulham LB	Cabinet	21 July 2011	<p>Councillor Graham Henson</p> <p>Councillor Thaya Idaikkadar</p> <p>Jon Turner, Divisional Director HRD &amp; Shared Services jon.turner@harrow.gov.uk Tel: 020 8424 1225</p>	None	Information Report to Cabinet
Delivering Warmer Homes - report back on public consultation	Note results of consultation and consider any amendments to the Affordable Warmth/Fuel Poverty strategy. Forward the amended strategy to the Harrow Strategic Partnership for further consideration.	Cabinet	21 July 2011	<p>Councillor Phillip O'Dell</p> <p>Brendon Hills, Corporate Director, Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>	N/A	Cabinet report (15 Dec 2010): Delivering Warmer Homes

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Integrated Planning 2012/13 to 2016/17 and Year Ahead Statement	To approve the framework for the development of the new Corporate Plan and Medium Term Financial Strategy for 2012/13 to 2016/17	Cabinet	21 July 2011	Councillor Bill Stephenson  Tom Whiting, Assistant Chief Executive Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Consultation on priorities to be carried out in Summer/ Autumn	None
Harrow Green Grid	Approval of Green Grid	Cabinet	21 July 2011	Councillor Keith Ferry  Stephen Kelly, Divisional Director of Planning Services stephen.kelly@harrow.gov.uk Tel: 020 8736 6149	None	Green Grid Plan and Schedule of Projects
Major Scheme - Mollison Way, Queensbury - Streets for People (TfL	To consider consultation and implementation of the Scheme	Cabinet	21 July 2011	Councillor Phillip O'Dell  Brendon Hills, Corporate Director,	Scheme consultation is being organised in advance of the meeting and	Harrow Transport Local Implementation Plan 2

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Funding)				Community and Environment Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	the result of the consultation will be reported, TARSAP will be consulted in June	
The Future of Cultural Services in Harrow	Note progress made in delivery of Harrow's cultural services and approval to consult on outline principles and options to determine the future delivery of cultural services in Harrow including libraries, arts and sports & leisure	Cabinet	21 July 2011	Councillor David Perry  Marianne Locke, Divisional Director, Community & Culture marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Consultation to include online survey, stakeholder forums and focus groups with users and non-users of cultural services	None
<b>AUGUST</b>						
<b>SEPTEMBER</b>						
Review of Terms of Reference for	To amend the existing Terms of	Cabinet	8 September 2011	Councillor Bob Currie	Consultation has already	Report to TLCF

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Tenants' and Leaseholders' Consultative Forum (TLCF)	Reference			Lynne Pennington, Divisional Director of Housing maggie.challoner @harrow.gov.uk Tel: 020 8424 1473	taken place with a number of residents, mainly officers of Tenants' and Residents' Associations about their concerns with the existing Terms of Reference. Initial outline proposals were then discussed at TLCF in March. Following their suggestions a further report will go to TLCF in July. The proposals then need to go to the Constitution Review Working Group (CRWG) for agreement before going on to Cabinet	
Revenue and Capital	To note the position and any	Cabinet	8 September 2011	Councillor Bill Stephenson	None	None



Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Monitoring Report to 30 June 2011 (Q1)	necessary action being taken; to approve virements as necessary			Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393		
Concessionary Travel	To approve the new administrative arrangements	Cabinet	8 September 2011	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Consultation with services users (included as part of a wider consultation on Adults Services)	Pilot Review of existing assessment outcomes carried out in June-August 2010
Findings from Adults Services Major Stakeholder Consultation	To approve findings of full consultation and any recommendations relating to proposals around meals on wheels, contribution framework, concessionary travel and Adult	Cabinet	8 September 2011	Councillor Margaret Davine  Paul Najsarek, Corporate Director, Adults and Housing carole.yarde@harrow.gov.uk Tel: 020 8420 9660	Full consultation started on the 9 May and will continue until the 29 July 2011	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
	Social Care transport					
Risk Management Strategy and Position Statement	Approve the Risk Management Strategy	Cabinet	8 September 2011	Councillor Graham Henson  Tom Whiting, Assistant Chief Executive david.ward@harrow.gov.uk Tel: 020 8424 1781	None	None
Integrated Planning 2012/13 to 2016/17 and Year Ahead Statement and Let's Talk	Adopt the Year Ahead Statement as the basis for how the Council takes forward the planning of its services including responses received to date through consultations such as the Let's Talk campaign	Cabinet	8 September 2011	Councillor Bill Stephenson  Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	None	Budget outturn, End of year (2010/11 performance report), Engagement tracker outcomes

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk)

## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07505 430133	Email: david.perry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Home: (020) 8864 4934	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Group Office: (020) 8424 1897 Home: (020) 8864 9990	Email: graham.henson@harrow.gov.uk
Planning, Development and Enterprise	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Group Office: (020) 8424 1897 Home: 07922 227147	Email: keith.ferry@harrow.gov.uk
Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Group Office: (020) 8424 1897 Home: (020) 8863 2372 Mobile: 07812 028741	Email: thaya.idaikkadar@harrow.gov.uk
Schools and Colleges	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07939 540412	Email: brian.gate@harrow.gov.uk